



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Charles A. Stewart, Jr., Treasurer
Clay Jr. for Congress
625 N. Euclid Avenue
St. Louis, MO 63108

Identification Number: C00346080

MAY 29 2002

Reference: Year End Report (7/1/01-12/31/01)

Dear Mr. Stewart:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report indicates the use of calendar year-to-date figures when aggregating and reporting receipts and disbursements. Please be reminded that candidate committees are required to aggregate and report their receipts and disbursements on an election-cycle basis rather than on a calendar-year basis. Please amend your report to show election cycle-to-date figures for all aggregate amounts. (2 U.S.C. §434(b))

-For future reports, please be advised that contributions to other committees or charitable organizations are not operating expenditures. These amounts should be disclosed on Line 21 of the Detailed Summary Page information and itemized on a separate Schedule B. (11 CFR §104.3(b)(2))

-Your report discloses the use of the Post-Election Detailed Summary Page. The Post-Election Detailed Summary Page must only be used for the first report filed after completion of an election cycle. Please amend your report to omit the use of the Post-Election Detailed Summary Page. (11 CFR §§ 104.2(a) and 104.3)

-Commission Regulations require that a committee disclose the